



Join our established, fast-growing organization and learn from the Nation's first local green bank. You'll have the chance to lead, build, and shape the organization's future, while accelerating your personal and professional growth.

Organization: Solar and Energy Loan Fund (SELF)

Job Title: Community Loan Program Manager

Classification: Exempt under FLSA

Location: Hybrid Remote- this position must be in person located in the Gulf Coast, preferably the Tampa Area, but is not required to regularly report to an office.

Salary Range: \$60,000- \$75,000 (commensurate with experience)

About SELF:

SELF is a national award-winning non-profit Community Development Financial Institution (CDFI) with a mission to rebuild and empower underserved communities by providing access to affordable and equitable capital to homeowners, landlords, developers, contractors, and small businesses to help transition communities towards an inclusive clean energy economy. Founded in Florida, SELF has expanded and now serves most of the Southern United States. Due in part to the recent passage of the Inflation Reduction Act, there is historically unprecedented momentum toward clean energy and home resilience. As the country's first local Green Bank and an established and proven pioneer of climate equity, there is need for SELF to lead this national movement. Thus, SELF is rapidly growing and hiring—a position with SELF provides enormous career growth opportunities while doing work that matters.

Position Overview:

The Community Loan Officer will engage in extensive community outreach and energy-efficient, and renewable energy contractor recruitment. The Loan Officer will work with clients to identify their needs and will explain to clients the different types of loan programs available. The Loan Officer will work with SELF's Underwriting Department to present clients with necessary information for loan evaluation and qualification. The Loan Officer will ensure excellent communication and client satisfaction from loan initiation, through project management, to loan closing.

Experience and Skills:

- Minimum of 3 years of experience as a loan officer.
- Experience with consumer (unsecured) loan processing and at least one other of the following loan types is **preferred**: commercial/commercial rehab, construction, and mortgage/housing.

- Experience with CDFIs, community development, impact investment, or community banking is preferred.
- Bilingual (English and Spanish).
- Basic knowledge of home renovations, including AC, roofs, impact windows and doors, solar energy, and energy efficiency.
- Excellent written and verbal communication skills as well as exemplary customer service and people skills.
- Willingness to travel throughout the South Florida region.
- Ability to collaborate and communicate with a team while also being innovative and a self-starter.
- Proficient with Microsoft Office Suite, Salesforce, and financial software.
- Experience working with nonprofits and low-to-moderate income communities preferred.

Essential Duties and Responsibilities:

- Extensive community engagement in public forums, community meetings, and social media.
- Build collaborative relationships with local contractors and government partners to accomplish program goals.
- Build a local contractor network of home improvement companies—with focus on renewable energy, energy efficiency, green energy.
- Responsible for client and contractor relations, loan documentation, and loan closings.
- Collection of financial information and performance of loan pre-qualification assessment.
- Assist clients with product selection, prescreening contractors, fair pricing, project coordination, and loan processing.
- SELF's Executive Team and Marketing Director on the strategic marketing needed to reach low-to moderate-income homeowners.

Physical Demands and Vision and Hearing Requirements:

This is an office position, however, the ability to lift up to approximately 20 lbs. may be necessary. Ability to communicate with internal and external clients via phone, email, video calls, and text is a daily expectation. SELF will make reasonable accommodations to help some physically challenged employees.

Top Benefits and Perks:

We provide a comprehensive medical, dental, and vision benefits; and a 403(b)-retirement plan with up to 5% match; performance-based bonuses; 12 paid holidays; a minimum of 21 days of paid leave; and paid leave to volunteer—something SELF is passionate about.

Apply:

If you are interested and ready to join a national leader that provides innovative financing and technical assistance to communities across the nation to achieve an inclusive and equitable clean energy economy that benefits ALL Americans, please submit a resume on our website at <https://solarenergyloanfund.org/careers/>. Inquiries welcomed.