



## **PROGRAM OFFICER, MIAMI-DADE COUNTY**

The nonprofit SELF organization is a national award-winning Community Development Financial Institution (CDFI) with a ten-year track record of helping low-and-moderate income (LMI) homeowners with access to low-cost financing for sustainable home renovation projects, including energy efficiency, climate resilience, solar, and more.

The Program Officer position will oversee SELF's expansion into Miami-Dade County, with close coordination with Miami-Dade County. The County seed grant for this position is for three years, as well as additional opportunities for growth with the organization long-term. The ideal candidate is bilingual, self-motivated and a team player, with a minimum of 3-5 years' experience in the lending industry. This position will help SELF establish a new satellite program in the County, with the goal of scaling and sustaining the program long-term. The ideal candidate will also have experience with deep outreach to establish brand recognition and drive loan activity in target LMI and BIPOC markets. Diversity, Equity, and Inclusion (DEI) are prioritized within the organization and through our work, results and impacts. SELF offers competitive wages, benefits and compensation, as well as a pathway for career development and specialized work at the intersection of finance, equity, and environmental impacts (Climate Equity).

### **DUTIES & RESPONSIBILITIES**

- Work with SELF's Exec. Team to launch and cultivate new Miami-Dade satellite office
- Work with Miami-Dade County and other participating local governments non-profits
- Manage loan origination, closing, and customer relations
- Assist clients with project management, e.g. product selection, fair pricing
- Build local contractor network focused on energy efficiency, clean energy, and resilience

### **EXPERIENCE & ABILITIES**

- 3-5 years' experience in lending (banks, credit unions, CDFIs, microlending), with an emphasis on loan origination
- Bilingual (English and Spanish) and ideally Creole too
- Experience with loan processing and financial software
- Excellent communication and interpersonal skills and exemplary customer service
- Experience working with non-profits and low-to-moderate income communities preferred
- Basic knowledge of home renovations preferred, including AC, roofs, solar, and more
- Willingness to travel throughout Miami Dade County and South Florida region.

### **COMPENSATION**

- Compensation is between \$70,000-\$80,000, commensurate with experience
- Health and dental insurance, retirement savings match, paid sick leave and vacation, and performance bonuses

Interested applicants should submit resume and cover letter to Doug Coward, Executive Director, SELF, at [doug@solarenergyloanfund.org](mailto:doug@solarenergyloanfund.org).